

**Charter Bus Services #18-017V**

**PROCEDURES**

1. Contact Transportation to see if a District bus will meet your charter needs (this should always be your first stop). If no, proceed to next steps.
2. Contact one or more Charter Service companies for a quote. Based upon your travel requirements, vendors may provide pricing lower than the listed pricing but may NEVER quote a higher price. \* MUST request bus with passenger 3-point seat belts.\*
3. Select a contractor based upon quotes and requirements and proceed with processing your request through iTCCS.

**Approved Vendors**

<p><b>AJL International</b>                      3049 E Highway 71                      Del Valle, Texas 78617                      Phone: 214-802-8449                      Fax: 817-589-7007</p>	<p><b>Account Rep:</b>                      Contact: Christy Spradling, Director of Sales                      Email: Christy@AJLInternational.com                      PH: 214-802-2449                      Fax: 817-589-7007</p>	<p><b>Quotes &amp; Scheduling:</b>                      Complete AJL Quote form &amp; Email to:                      christy@ajlinternational.com or                      reservations@ajlinternational.com                      PH: 214-802-2449                      Fax: 817-589-7007</p>
<p><b>Corporate Services International (CSI)</b>                      4402 Nixon Lane                      Austin, TX 78725                      Phone: 512-736-9600                      Fax: 512-373-3222                       24/7 Central Dispatch PH: 713-647-6906</p>	<p><b>Account Rep:</b>                      John Zenkovich                      Email: info@csidmc.com                      PH: 512-736-9600                      Cell: 214-687-7016                      Fax: 512-373-3222</p>	<p><b>Quotes &amp; Scheduling:</b>                      Complete CSI Quote form &amp; Email to:                      info@csidmc.com                      PH: 512-736-9600                      Fax: 512-373-3222</p>
<p><b>Kerrville Bus / Coach USA</b>                      1430 E. Houston St.                      San Antonio, Texas 78204                      Phone: 210-226-7371                      Fax: 210-299-1237</p>	<p><b>Account Rep:</b>                      Contact: Gloria Butler, Charter Manager                      Email: gloria.butler@coachusa.com                      Phone: 210-226-7371                      Cell: 210-241-4803                      Fax: 210-299-1237</p>	<p><b>Quotes &amp; Scheduling:</b>                      Contact: Gloria Butler or Maria Perez                      Email: gloria.butler@coachusa.com or                      maria.perez@coachusa.com                      Phone: 210-226-7371                      Toll Free PH: 800-256-2757                      Fax: 210-299-1237</p>
<p><b>Regent Coach Line</b>                      515 Sherman                      San Antonio, Texas 78202                      Phone: 210-212-0510                      Fax: 210-212-0512</p>	<p><b>Account Rep:</b>                      Contact: Nicole Moreno, Charter Sales Mgr                      Phone: 210-212-0510                      Fax: 210-212-0512                      Email: nicole@regentcoachline.com</p>	<p><b>Quotes &amp; Scheduling:</b>                      Email: charter@regentcoachline.com or                      nicole@regentcoachline.com                      PH: 210-212-0510                      Fax: 210-212-0512</p>

**\* NOTE:** As per Texas Transportation Code, Section 547.701(e) as bus contracted for the transportation of schoolchildren shall be equipped with a three point seatbelt for each passenger, including the operator.

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<b>Group A – Minimum 55 Seat Charter Bus</b>						
1.	Hourly Rate	per Hour	\$140.00	\$125.00	\$106.00	\$104.74
	Minimum Hours per Trip:	Hours	5	5	5	5
2.	Daily Rate – up to 24 hours	Day	\$1,400.00	\$1,650.00	\$1,272.00	\$1,256.85
3.	Mileage Rate	Per Mile	\$3.75	\$3.95	\$4.00	\$3.74
Mileage Rate would apply when:			The mileage rate is applicable to trips that are in excess of standard use, i.e. "long hauls".	The rate will be based on either the hourly rate or mileage, whichever is higher	When total miles fee exceeds the hourly or daily rate.	If mileage rate is greater than the hourly charge.
<b>Group B – Minimum 47 Seat Charter Bus</b>						
4.	Hourly Rate	per Hour	\$130.00	\$120.00	No Bid	No Bid
	Minimum Hours per Trip:	Hours	4	5	No Bid	No Bid
5.	Daily Rate – up to 24 hours	per Day	\$1,300.00	\$1,550.00	No Bid	No Bid
6.	Mileage Rate	per Mile	\$3.75	\$3.95	No Bid	No Bid
Mileage Rate would apply when:			The mileage rate is applicable to trips that are in excess of standard use, i.e. "long hauls".	The rate will be based on either the hourly rate or mileage, whichever is higher	No Bid	No Bid

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<b>Group C – Minimum 40 Seat Mini Bus</b>						
7.	Hourly Rate	per Hour	\$125.00	\$115.00	No Bid	\$95.00
	Minimum Hours per Trip:	Hours	4	5	No Bid	5
8.	Daily Rate – up to 24 hours	per Day	\$1,250.00	\$1,450.00	No Bid	\$1,140.00
9.	Mileage Rate	per Mile	\$3.75	\$3.50	No Bid	\$3.56
Mileage Rate would apply when:			The mileage rate is applicable to trips that are in excess of standard use, i.e. "long hauls".	The rate will be based on either the hourly rate or mileage, whichever is higher	No Bid	If mileage rate is greater than the hourly charge.
<b>Group D – Minimum 33 Seat Mini Bus</b>						
10.	Hourly Rate	per Hour	\$120.00	\$99.00	No Bid	No Bid
	Minimum Hours per Trip:	Hours	4	5	No Bid	No Bid
11.	Daily Rate – up to 24 hours	per Day	\$1,200.00	\$1,300.00	No Bid	No Bid
12.	Mileage Rate	per Mile	\$3.75	\$2.90	No Bid	No Bid
Mileage Rate would apply when:			The mileage rate is applicable to trips that are in excess of standard use, i.e. "long hauls".	The rate will be based on either the hourly rate or mileage, whichever is higher	No Bid	No Bid

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<b>Group E – Minimum 25 Seat Mini Bus</b>						
13.	Hourly Rate	per Hour	\$115.00	\$90.00	No Bid	No Bid
	Minimum Hours per Trip:	Hours	4	5	No Bid	No Bid
14.	Daily Rate – up to 24 hours	per Day	\$1,150.00	\$1,150.00	No Bid	No Bid
15.	Mileage Rate	per Mile	\$3.75	\$2.70	No Bid	No Bid
Mileage Rate would apply when:			The mileage rate is applicable to trips that are in excess of standard use, i.e. "long hauls".	The rate will be based on either the hourly rate or mileage, whichever is higher	No Bid	No Bid
<b>Group F – Additional Fees</b>						
16.	Additional Driver Fee	per Each	Fee is subject to distance of trip	\$325.00	\$450.00	\$400.00
Second Driver Fee would apply when:			A second driver or additional driver fee is required when a trip will exceed the legal limit of 10 driving hours before competition.	Relief bus driver will leave 1-day prior to trip date to drive to pre-determined switch location. Add'l Driver fee includes rental car for relief driver to reach switch location & lodging for relief driver. CSI does not use "on board" travel relief bus drivers. Driver is "on duty" when physically on the bus.	When charter service exceeds 500 miles or more than 10 hrs of driving within one scheduled period and/or a total of 15 hours on duty.	If driver is needed more than 15 hours or needs to travel more than 600 miles in one day.
17.	Overnight Rate – any trip over 24 hours	Total	\$200.00	Daily Rate (by bus size) x number of days	\$2,744.00	\$1,256.85
18.	Cancellation Fee – less than 24 hours	Total	full cost of trip	\$0.00	400%	\$500.00
19.	Fuel Surcharge, if applicable	Rate	included in daily rate	\$0.00	10% of Total	N/A

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<b>Exceptions:</b>				
	None	None	<b>Overnight Fee:</b> Overnight fee does not include driver relief fees  <b>Seatbelt Requirement:</b> Only 12 out of 64 buses have the required 3-point seat belts at this time. Future new buses, as added to fleet, will be equipped with 3-point seatbelts.	<b>Overnight:</b> District would be responsible for driver's hotel room.
<b>NOTE:</b> Listed rates are the Maximum amount each Contractor is allowed to charge; however when requesting individual trip quotes, Contractors may offer pricing below their Maximum Rate on a trip by trip basis.				