



ALLISON L. STEELE
ENHANCED LEARNING CENTER

SCHERTZ-CIBOLO-UNIVERSAL CITY ISD

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204 WRIGHT AVENUE SCHERTZ, TEXAS 78154

2016-2017

Dear Parent/Guardian/Graduate:

The following letter is to provide you with information concerning the Allison Steele 2017 Graduation.

FRIDAY, MAY 26TH WILL BE THE LAST OPPORTUNITY FOR SENIORS TO TURN IN THEIR COURSE WORK.

This year graduation will be held on May 31st at 6:30 p.m. in the [Laurie Auditorium at Trinity University](#) located at One Trinity Place San Antonio, Texas 78212.

If you have not ordered your Cap-N-Gown, you may order it through San Antonio Balfour – 11937 Starcrest San Antonio, Texas 78247. If you have a credit card you may order by phone, 210-377-2407 or on-line at www.balfour.com. If you would like to **donate your cap-n-gown** back to Allison Steele, it would be greatly appreciated.

GRADUATION PRACTICE – Wednesday, May 31, 2017. All seniors will meet at Allison Steele at 8:00 a.m. We will all ride the bus together to the venue. We will return to Allison Steele around 12:00 p.m. You **DO NOT** need your cap and gown for practice. **All students walking the stage must participate in graduation practice. THIS IS NOT OPTIONAL.**

GRADUATION NIGHT – Wednesday, May 31, 2017 – Ceremony begins at 6:30 p.m. Students **must** arrive at the auditorium by **5:00 p.m. (with Cap-N-Gown on)** to line up on stage for the class photo. **(Transportation is NOT provided.)**

Preferred Dress Code for the Ceremony:

Gentlemen: Dress Slacks, Collared Shirt with a Tie and Dress Shoes.

Ladies: Dress, Skirt and Blouse or Dress Slacks and Dress Shoes.

It is recommended that you **DO NOT** carry personal items with you to graduation. Please make arrangements with friends or family to hold on to personal items before you are lined up for the ceremony. The staff will not be available to hold these items for you.

Pictures – Life Touch will be photographing your student as they receive their diploma. Order forms will be available at graduation practice and the evening of graduation.

Diplomas – Diplomas will be handed out at the end of the ceremony on May 31st. Any student who does not participate in the graduation ceremony will need to make arrangements to pick up their Diploma at Allison Steele. **Diplomas will not be mailed out.**

Transcripts – You will need to **request transcripts** for College and or the Military from Mrs. Theis **prior to May 30** in order to assure that they are available during the summer.

Yearbook/Graduation DVD: Yearbooks will be available at Graduation for \$25. Graduation DVD's are \$5 and will be available in May 2017

Remember – This is a school function therefore, we will follow S.C.U.C.I.S.D. policies.

Mission Statement

It is our priority to make graduates and to inspire excellence in learning.