

SCUCISD STAFF AND STAKEHOLDER COMMITTEE STRUCTURE

Committee Name & District Liaisons	Membership	Primary Purpose	Schedule	Feedback (Loops)
<p>Community Advisory Committee (CAC) website link</p> <p>If you would like more information on this committee, please contact the district liaison below.</p> <p>District Liaison: Chief Operations Officer</p>	<ul style="list-style-type: none"> • Community Leaders, City Leaders, Stakeholders, and/or Business Owners, Military Liaisons • Superintendent • Chief Operations Officer • Executive Director of Facilities and Maintenance • Director of Transportation 	<p>To provide actionable feedback to the Superintendent of Schools and Senior Leaders. The feedback will typically relate to stakeholder satisfaction, engagement and matters related to facility development, annual budget development and recommendations to Board of Trustees for names of future facilities. Goals are:</p> <ol style="list-style-type: none"> 1. Develop Superintendent focus groups (3-zone). 2. Assist Superintendent in generating a FAQ document. 3. Develop and monitor comprehensive stakeholder satisfaction survey. 4. Implement procedures related to Naming of Facilities. 	<p>1st Wednesday of every month website link</p>	<ul style="list-style-type: none"> • Superintendent • District Leaders
<p>District Improvement Committee (DIC) website link</p> <p>If you would like more information on this committee, please contact the district liaison below.</p> <p>DIC District Liaison: Deputy Superintendent's Office</p>	<ul style="list-style-type: none"> • Members who represent campus-based professional staff, District-level professional staff, parents, businesses, & the community 	<p>DIC will advise the Superintendent in establishing and reviewing the District's educational goals, objectives and major district- wide classroom instructional programs.</p> <p>See:</p> <ul style="list-style-type: none"> • Board Policy BQA • Administrative Regulation BQA 	<p>Meets 4 times per year. Please use link below to view calendar for current year. website link</p>	<ul style="list-style-type: none"> • Superintendent • SCUC ISD Board of Trustees
<p>Booster Club/PTC Advisory Committee</p> <p>If you would like more information on this committee, please contact a district liaison below.</p> <p>District Liaisons: Director of Fine Arts Director of Athletics, Health & Physical Education</p>	<ul style="list-style-type: none"> • PTC President (or designee) from each campus • Booster Club Presidents (or designee) • All Campus Principals attend July training • One Elementary/Intermediate Principal • One Secondary Principal • STUCO Officials for both high schools 	<p>To establish district-wide common practices and guidelines for parent organizations by creating an organized structure for parents and to also bring together resources to facilitate information between parent and volunteer organizations.</p>	<ul style="list-style-type: none"> • July –Training • October • January • May 	<ul style="list-style-type: none"> • Superintendent • District and Campus Leaders

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<p>Student Advisory Committee (SAC)</p> <p>If you would like more information about this committee, please contact a district liaison below:</p> <p>District Liaisons: Clemens HS Principal Steele HS Principal ALSELC Principal Director of Secondary Education</p>	<ul style="list-style-type: none"> • Students from each secondary school • Superintendent • Director of Secondary Education Services • Campus principal 	<p>Principals from each secondary campus will select 10-12 students to participate in round-table discussions held on the campuses. Students will represent their classmates and include a wide variety of backgrounds and interests. Students will be asked to share their thoughts on instructional and non-instructional areas of student life to assist staff in monitoring progress towards goals.</p>	<p>Once per grading period for each secondary campus</p>	<ul style="list-style-type: none"> • Superintendent • District Leaders • SCUC ISD Board of Trustees
<p>School Health Advisory Committee (SHAC) website link</p> <p>If you would like more information on this committee, please contact the district liaison below.</p> <p>District Liaison: Health Services Coordinator</p>	<ul style="list-style-type: none"> • Advisory group appointed by the SCUC ISD Board of Trustees • The SHAC is composed of a group of individuals from different segments of the community. • By law, a majority of the members must be persons who are parents of the students enrolled in the district and who are not employed by the district. • The SCUC ISD SHAC is made up of parents, community members and school staff working together to improve the health of all students and families through coordinated school health related programs. 	<p>To provide guidance, recommendations and support in the eight components of the Centers for Disease Control and Prevention (CDC) Coordinated School Health Model. The SHAC vision is for the students of SCUC ISD to reach their full academic, health and personal potential. The SHAC mission is to promote wellness based school policies and practices that will improve and maintain healthy lifestyles of our students, staff and community. SHAC's partnership w/parents, staff and community members will help the district ensure that local community values and health issues are reflected in the District's health education instruction.</p>	<p>Once a quarter</p>	<ul style="list-style-type: none"> • Superintendent • SCUC ISD Board of Trustees

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<p>Emergency Preparedness Advisory Committee (EPAC)</p> <p>If you would like more information about this committee, please contact the district liaison below.</p> <p>District Liaison: Director of Secondary Education</p>	<ul style="list-style-type: none"> • Director of Facilities & Maintenance • Director of Transportation • One Campus Principal • One Elementary Vice Principal • One Intermediate Vice Principal • One Secondary Vice Principal • Health Services Coordinator • Social Worker • First Responders – Law Enforcement, Fire, EMS 	<p>EPAC’s purpose is to support and promote safety and security in all district facilities. According to Texas Education Code Sec 37.109, each school district shall establish a school safety and security committee. In addition to providing input to general safety and security concerns, the committee is responsible for reviewing district emergency plans and safety and security audits.</p>	<p>Two times a semester</p>	<ul style="list-style-type: none"> • Superintendent • SCUC ISD Board of Trustees • Senior Leaders
<p>Combined Community Advisory Committee (CCAC)</p> <p>If you would like more information about this committee, please contact the district liaison below.</p> <p>District Liaison: Superintendent</p>	<ul style="list-style-type: none"> • Booster Club/PTC Advisory Committee • Community Advisory Committee (CAC) • SCUC ISD Education Foundation • Directors • All or part of District Improvement Committee (DIC) • Superintendent 	<ul style="list-style-type: none"> • Annually in January (or more often if needed), this committee will be assembled to provide feedback regarding: <ul style="list-style-type: none"> ○ Demographic Report ○ Bond Election Discussions ○ State of the District Report ○ Annual Budget Parameter Memo <p>A campus improvement committee shall be established on each campus to assist the principal. The committee shall meet for the purpose of implementing planning processes and site-based decision making in accordance with Board Policy and administrative procedures and shall be chaired by the principal. The committee shall serve exclusively in an advisory role except that each committee shall approve staff development of a campus nature.</p>	<p>January</p>	<ul style="list-style-type: none"> • Superintendent • District Leaders • SCUCISD Board of Trustees
<p>Great Conversations Community Engagement Team – Facebook Link</p> <p>If you would like more information about this committee, please contact the district liaison below.</p> <p>District Liaison: Superintendent’s Division</p>	<ul style="list-style-type: none"> • One staff member selected from each campus/department • Volunteer community members 	<ul style="list-style-type: none"> • To create and deliver community-wide messages in order to more strongly connect. Message is delivered by dedicated front-line staff members on the community “turf.” The purpose is for frank, two-way communication and feedback loops. 	<p>Three meetings per semester</p>	<ul style="list-style-type: none"> • Team One • SCUC Board of Trustees

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<p>Campus Improvement Committee (CIC)</p> <p>If you would like more information about this committee, please contact the district liaison below.</p> <p>District Liaison: Campus Principal <i>(see school website for email address)</i> www.scuc.txed.net (click on Select a School)</p>	<p>The committee shall be composed of members who shall represent District- and campus-based professional staff, parents, businesses, and the community. At least two-thirds of the District and campus professional staff representatives shall be classroom teachers. The remaining employee representatives shall be professional nonteaching District- and campus-level staff. For purposes of this policy, District-level professional staff shall be defined as professionals who have responsibilities at more than one campus, including, but not limited to, central office staff.</p>	<p>A campus improvement committee shall be established on each campus to assist the principal. The committee shall meet for the purpose of implementing planning processes and site-based decision making in accordance with Board Policy and administrative procedures and shall be chaired by the principal. The committee shall serve exclusively in an advisory role except that each committee shall approve staff development of a campus nature.</p>	<p>At least three times annually</p>	<ul style="list-style-type: none"> • Superintendent • District Leaders • SCUC ISD Board of Trustees
<p>Staff Advisory Process</p> <p>District Liaison: Chief Human Resources Officer</p>	<ul style="list-style-type: none"> • Campus Membership <ul style="list-style-type: none"> ○ Each campus will select 5-10 staff members from a cross section of staff, to include: <ul style="list-style-type: none"> ▪ 1 Paraprofessional ▪ 1 Custodian ▪ 1 Child Nutrition Worker ▪ 2 -7 Professional Staff • Department Membership <ul style="list-style-type: none"> ○ 1-2 staff members selected from each Department (Student and Academic Services, Special Education, Technology, Purchasing, Transportation, Maintenance, Finance, Human Resources) <p>Selected staff members should have an interest in providing feedback to the superintendent and senior leaders regarding the primary purpose of the staff advisory process.</p>	<p>The Staff Advisory Process will assist in providing actionable feedback to the Superintendent and Senior Leaders. The feedback will generally be related to the SCUCISD Facts Sheet, Staff Satisfaction and Engagement Survey, Organizational Health Inventory Data and Exit Survey data.</p>	<ul style="list-style-type: none"> • Each campus group and the department group will meet two times per year, once in the first semester and once in the second semester. • The campus will coordinate the time and date of the meetings to be held at each campus. • The department group will meet in the Board Room at Central Office at a scheduled day and time. • Linda Cannon, Chief Human Resources Officer, will attend each meeting. Dr. Gibson and/or the other senior leaders may attend as well. 	<ul style="list-style-type: none"> • Superintendent • Senior Leaders • Board of Trustees

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<p>School to Employment (CTE) Advisory Committee</p> <p>District Liaisons: Deputy Superintendent Director of Secondary Education Coordinator for Career and Technical Education</p>	<ul style="list-style-type: none"> • Community Partners • Business Partners • Representatives from Post-Secondary Education • Community/City Economic Development Corporation Representatives • Chamber Representatives • District and Campus Representatives 	<ul style="list-style-type: none"> • To provide input and feedback based on local, regional and state employment and labor market data. Thus, assisting district leaders with the development of short and long-range planning. This committee shall serve exclusively in an advisory role to provide guidance, recommendations and support the district in the continuous improvement of a robust and relevant career and technical education program. SWAC's partnerships will help the district ensure current and future workforce needs through innovation, evaluation and feedback to harmonize with our Vision: Prepare EVERY student to be a productive citizen and to help ensure SCUC graduates are College, Career, or Military ready. 	<ul style="list-style-type: none"> • Meets 4-6 times per year. 	<ul style="list-style-type: none"> • Superintendent • District Leaders • SCUC ISD Board of Trustees
<p>Special Education Advisory Committee</p> <p>If you would like more information about this committee, please contact the district liaison below.</p> <p>District Liaison: Director of Special Education</p>	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> •
<p>Technology Advisory Committee</p> <p>If you would like more information about this committee, please contact the district liaison below.</p> <p>District Liaisons: Director of Technology</p>	<ul style="list-style-type: none"> • Teachers • Operations Staff • Campus Administrators • District Leaders • Community Members 	<ul style="list-style-type: none"> • The Technology Advisory Committee provides guidance on future technology initiatives, as well as feedback to assist in the improvement of the district website. Additionally, the committee provides guidance in development of the district long-range technology plan aligned to the district strategic plan and reviews progress of the plan. 	<ul style="list-style-type: none"> • Meets 3 times per year. (Meeting dates TBD) 	<ul style="list-style-type: none"> • Team One

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<p>Website/Social Media Advisory Committee</p> <p>If you would like more information about this committee, please contact the district liaison below.</p> <p>District Liaisons: Director of Technology Superintendent's Division</p>	<ul style="list-style-type: none"> • Public Relations/Public Information Office • Technology Department • Secondary Education campus webmaster • Elementary/Intermediate campus webmaster • Assistant Principals (2-4) • Community members 	<ul style="list-style-type: none"> • Advisory committee will assist SCUC ISD on the effectiveness of the school district website and its social media pages. Feedback provided by committee members will help refine and extend the SCUC ISD communication outreach. 	<ul style="list-style-type: none"> • Meets 3 times per school year – September, November, March 	<ul style="list-style-type: none"> • Superintendent • Technology Director • Team One